



## **Hello, welcome and thanks for visiting the Bar Library.**

Things are looking a little different at the moment but a few small changes are worth it to ensure your health and the health of the librarians.

### **How you can help**

- Please scan the QR code and register your visit
  - Please leave returned books in the trolley at the library entrance
  - Please sanitise your hands on arrival and departure (and refrain from touching your face during your visit).
  - Please bring your own pens, pencils, paper and post-it notes. We cannot lend you these items at the moment
  - Please scan material with your phone. Use photocopiers as a last resort.
  - Please wipe down the chair and desk before and after use.
  - Please wipe down the keyboard and mouse before and after use.
  - Only one person at a time is permitted in the stacks.
  - Do not touch the books unless you are planning to borrow the item. If you change your mind, please place the book on the trolley at the entrance where it can be quarantined.
  - You **MUST** use the self-checkout terminal to borrow. You can ask the librarians for assistance but they cannot do the loans for you. Please wipe down the touch screen after use.
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- A limit of 10 people including staff in the library at any one time
  - If you are unwell, please stay at home and stay safe.
  - We encourage you to wear a face mask in the library.